

Division

$$\begin{array}{r} \text{QUOTIENT} \\ \text{DIVISOR} \overline{) \text{DIVIDEND}} \end{array}$$

1. Ask ?:

What number times the ***divisor*** comes the closest to reaching the ***dividend*** without going over? That is the quotient.

2. Multiply the ***quotient*** by the ***divisor***. Put the answer (***product***) underneath the ***dividend***.

3. Subtract the ***product*** from the ***dividend***.

4. Pull down the next digit in the ***dividend***.

5. Repeat steps 1 – 4 until finished.

6. Any number left over that is smaller than the ***divisor*** is a ***remainder***.